



YARD COORDINATOR

THE COMPANY

Founded in 1969, Interport leads the container industry by creating lasting value and satisfaction. We operate a full-service container yard and dedicated modification facility on 50 acres adjacent to the Port of NY and NJ, where we proudly employ and empower a diverse team of exceptional individuals committed to providing our customers superior products, services, and solutions.

THE POSITION

Interport Secure Parking has an immediate need for a dependable, team-oriented individual to join us as a Yard Coordinator. The Yard Coordinator is responsible for securing and organizing Secure Parking's container storage yard throughout his/her work shift utilizing a company-owned yard hustler, pickup truck, and other machinery. In addition, the Yard Coordinator may be required to perform other duties from time to time including snow removal, sweeping, pothole repair, painting, and weed cutting.

MAJOR DUTIES AND RESPONSIBILITIES

- Keep the yard neat, organized, and safe at all times
- Ensure all drivers, vendors, and yard visitors obey Secure Parking's rules and regulations
- Assist and direct drivers picking up and dropping off equipment
- Lift and relocate improperly parked equipment
- Process security gate transactions
- Perform security checks and inventory counts
- Complete special projects as required including yard maintenance
- Remain cross-trained in various areas of Secure Parking's operation
- Assist with implementing Emergency Procedure processes per Assistant Operations Manager's instructions

MINIMUM REQUIREMENTS

- High School Diploma or General Educational Development (GED) credential
- Valid driver's license and a clean driving history
- Strong verbal communication and interpersonal skills
- Willingness to work overtime, including off-hours "call-ins" and some holidays
- Employment is subject to the completion of due-diligence inquiries, including a background check and a pre-employment medical examination incorporating a drug and alcohol screen, which will take place after a conditional offer is made.

PREFERRED/PLUS

- Ability to perform basic computer tasks
- Prior experience driving a forklift and yard hustler

WE OFFER

- A base hourly wage commensurate with your qualifications, paid weekly
- Participation in our 401(k) retirement savings plan
- Performance-based variable compensation and a discretionary bonus program



- Comprehensive health benefits
- Paid Time Off (vacation/sick time) and holiday pay
- Participation in the company CDL training program

YOU BRING

- Strong customer service skills
- Commitment and a positive attitude
- Dependability and time management skills
- A quality-focused work ethic
- Flexibility

INTERESTED IN JOINING OUR TEAM?

Submit your resume to: jobs@iport.com

Providing “equal employment opportunity” is one of Interport’s most important personnel policies. Our goal is to do all that we realistically can to provide genuine equal employment opportunity, in every sense of the term, to applicants and employees in all phases of our operation.